| **Meeting Title:** West Bayfield Elementary School – School Council  **Hybrid Model:** Zoom and In Person | | |
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| **Date:** Monday, Nov 14 | **Time:** 17:00-18:00 | **Chair:** Tash Creighton and Kayla McCarville-Hartwick |
| **Minutes Recorded By:** Brenda Hotton | | |
| **Attendees:** Jody Jowett (P), Brenda Hotton (VP), Tash Creighton (co-chair), Kayla McCarville-Hartwick (co-chair), John Toucette (teacher), Kelly Viljanmaa, Sara Fuentes, Shea White, Amy Langlands | | |

| **ITEM NUMBER** | **ITEM** |
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| **1.0** | **Welcome** |
| **1.1** | **Land Acknowledgement** |
| **1.2** | **Adoption of Agenda/Approval of Minutes** |
| **2.0** | **Standing Agenda Items** |
| **2.1** | Teacher Report:  Primary Musical - John Touchette   * Asking if anyone is interested in helping with the musical * there are 4 big boards that need to be decorated, * will need help with props * need decor ready for Dec 14 * Dec 19 and 20 daytime shows and Dec 21 evening show * Day 4 is best day to help with musical Dates: |
|  | Upcoming events/calendar update   * working on making sure that the calendar is updated on the website as new things need to be added |
| **2.2** | Admin Report:  Fundraising Plan   * Mom’s Pantry - doing now, tomorrow we will send home a flyer and hardcopy the info, paired up with Johnson St. so we can share the delivery cost * we are not doing poinsettias * Bronco bash - booked for spring * Big Box of cards - will do it in the spring * Raise the Dough - we will do one before the end of the year and another one in the spring * Wendy’s night - waiting on some more information * Ms Marshalles is going to do popcorn sales, hoping to start sooner than later * candy grams - 2 times * Candy Cane Lane - for grade 8 trip? * Mable’s Label - add to the newsletter * Add Mmm donuts fundraiser - $25 gift certificates * milk - we need someone to coordinate the milk, Tash will look into this and talk to Megan Freeman * we are looking at adding a 5th hot lunch, have already made $900 in the first month |
| **3.0** | **Action Items** |
| **3.1** | Festival of Lights - To do items   1. Promote to parents 2. Setup 3. Reach out to community members/groups - send from Council 4. Does school council want to sell Hot chocolate, food truck, Beavertails 5. In the past - free hot chocolate and then have another food for sale 6. Popcorn - the school has a popcorn machine   Wednesday Dec. 21 4:30-6:30pm   * lanterns * Musical - gr 1-3 * Starry Night artwork   Tash Creighton - will organize the hot chocolate, will contact McDonalds to see if we can borrow their coffee urns  Kayla - will create the message the goes out to the community  Tash - decorate outside of the school  Link to musical- click on this [link](https://www.youtube.com/watch?v=-ULBWwH042o&list=PLcClyq4E1xS0ffWfLxFIZmG1OGGXuNAl2&index=7) to access the songs for the musical  The best days to come in to help Mr. Touchette with the musical are Day 4:   * Wed Nov 16 * Thurs. Nov 24 * Thurs. Dec 1 * Thurs. Dec 8   The primary students are currently working on a musical titled “December Nights, December Lights”. This musical celebrates various celebrations that occur in December, such as Hanukkah, La Fiesta de La Posada, Kwanzaa, and Christmas. The students in grades 1, 2, and 3 are the choir, and the grade 3 students each have, at minimum one speaking part. For additional practice at home, the songs and speaking parts can be found on YouTube by searching the title of the musical or copying this link  <https://www.youtube.com/watch?v=Qi-1iAiOqHs&list=PLcClyq4E1xS0ffWfLxFIZmG1OGGXuNAl2>  As we are developing costume ideas, we will give families plenty of notice on the dress code. There will be no costs associated. |
| **3.2** | Write up for the December Newsletter - from school council  Kayla and Tash - will send the school info for the newsletter, Kayla will do the Dec blurb |
| **4.0** | **New Business** |
| **4.1** | Add Mmm Donuts as a fundraiser - suggested by Sara F.   * Mmm Donuts gift certificates, 705-733-9000, 240 Bayview Dr. * formal request from school with dates for fundraiser (they need time to print and authenticate certificates) * school submits payment less fundraising amount & certificates given to school * $25 gift certificates, $5 back to school   Volunteers on field trips   * do volunteers need to drive themselves, Jody will look into this   Swim to survive - should be back on this year  Park - follow up   * Jody and Brenda went to look through all the papers and were not able to find anything about new equipment for the yard   Electronic sign   * we are working on getting it fixed   Jody and Brenda - will ask at the next staff meeting if there are any teachers who would like to come and teach/share something at a council meeting 5-10 mins  OPHEA - connection to Festival of Lights  House Colours   * the last Friday of each month will be the day that students can go all out * friendly competition all year long * promote diversity, equity and inclusion * fair way to participate as a school community   Spirit Wear - we should have this up and running very soon on school cash online  Terry Fox shirts - Jody/Brenda will look into this so that we can order them next fall  Tony Centurion - will be joining at the next council meeting to talk about graduation, will need to be added to the agenda for Feb. 6 meeting |

Next Meeting: Monday February 6, 2023 at 5:30pm in the library